



**LIFELONG LEARNING PROGRAMME
COMENIUS
Application form 2012 for
Comenius Regio Partnerships**

PLEASE NOTE THAT THE TABLES REFERRED TO IN CERTAIN FIELDS OF THIS FORM CAN BE FOUND IN THE ANNEX.

Programme	Lifelong Learning Programme
Sub-Programme	COMENIUS
Call for Proposals	LLP Call for Proposals 2012
Action	COMENIUS REGIO PARTNERSHIPS
Deadline	21.02.2012
National Agency of the coordinating region	<i>ES1- Spain</i>

Project title	Meaningful, creative and secure use of ICT. Collaborative Learning Processes within Educational Communities.
Project acronym	MCS
Working language of the partnership	<i>EN - English</i>
Number of participating regions	2
Total number of local partners (both regions)	9

Name of the applicant institution in the coordinating region	Consejería de Educación de la Comunidad de Madrid
Name of the applicant institution in the partner region	Provincia di Parma

General information

Before completing this form, please read the relevant sections in the **Lifelong Learning Programme Guide** and the **2012 Call for Proposals** published by the European Commission. Please consult also the website of your National Agency, which contains additional information on closing dates and National Agency addresses to which the application must be sent. A link to the European Call for Proposals, the Programme Guide and further information such as **Frequently Asked Questions** can be found on the Lifelong Learning Programme website:

http://ec.europa.eu/education/comenius/doc854_en.htm

Comenius Regio Partnerships consist of two partner regions, one of which acts as a "coordinator" for the project. The role of the coordinating region (Partner region 1) is purely administrative; both partner regions have the same rights and obligations with the partnership. In each partner region, the relevant authority is asked to involve at least one school and one other organisation in the project. The other organisation should make a significant contribution to the aims of the project. Only the authority has to sign and submit the grant application on behalf of its region. It manages the project in its region.¹

This application form should be completed by the **relevant authority in the coordinating region (Partner region 1)** of the proposed Comenius Regio Partnership, in close cooperation with the partner region (Partner region 2). It shall give full details of the Partnership including the details of all partners (regional/ local authorities and regional/ local partners), all planned mobilities and the grant requests for both partner regions. The coordinating region (Partner region 1) must send a copy of the completed form to the relevant authority in the partner region (Partner region 2). The authorities in both partner regions complete and sign the declaration and fill the information on the cover page of their individual copies. They submit their copy to their National Agencies by **21 February 2012 (date as postmark)** attaching **letters of intent from each of the organisations participating in their region**. The partner region must not change any of the information contained in the form completed by the coordinating region; all copies must be identical except for the Declaration. Please note that the form should be completed well in advance before the deadline so that both participating regions are able to post its copy of the application on time.

Please note that each National Agency may request applicants to submit additional information in support of a Partnership application. **Each partner region should check the details of the application procedure on the website of its National Agency before submitting the form.**

¹ At application stage only the relevant authority signs the application form. The regional/ local partners involved in the project will have to sign a letter of intent in which they express their intention to participate in the project.

CHECKLIST

Before submitting the application, please make sure that it fulfils the requirements listed below.

- [NAs which require electronic submission (online or offline / email) should indicate such requirements here.]
- The application has been submitted by the applicant institution on the 21 February 2012 at the latest (postmark date).
- The application has been submitted using the correct application form.
- The application has been submitted according to the instructions published by the National Agency.
- The form is not hand written (except for the Declaration).
- The form has been completed in full.
- The form has been completed using one of the official languages of the EU.
- Part E (Requested funding) includes the Partnership type or the grant amount requested by the applicant institution for mobilities.
- Part E (Requested funding) includes a budget for additional project costs or states that no grant for additional project costs is requested.
- The partnership consists of two regions, each one located in one of the countries participating in the Lifelong Learning programme.
- At least one participating region is located in a Member State of the European Union at the starting date of the Partnership.
- Each applicant institution is eligible to receive funding from this National Agency to participate in a Comenius Regio Partnership.
- In each partner region, at least one school and one other organisation will be involved in activities (in addition to the applying local or regional authority).
- At least one of the schools involved in the Comenius Regio Partnerships in each applicant region is eligible in Comenius School Partnerships.
- The form has been signed by the legal representative of the applicant institution or a person duly authorised by the legal representative. Please note that in both regions (the coordinating region and the partner region) the applicant institution is the local or regional authority with a role in school education.
- Letters of intent from all organisations participating in the respective partner region have been attached to the signed copy submitted to the National Agency.
- Each participating institution has fulfilled its contractual obligations in relation to any earlier grants received from the National Agencies concerned. (exclusion criterion)
- The application includes a grant request in euros.



A. Applicant and other organisation data

A.1 – Organisation

Role in the Project	COORDINATING REGION / PARTNER REGION 1		
Legal Name	CONSEJERÍA DE EDUCACIÓN Y EMPLEO DE LA COMUNIDAD DE MADRID		
- in Latin characters			
Acronym – if applicable			
National ID Number – if applicable			
Official address	Calle Alcalá 32		
Postal code	28014	Town	Madrid
Country	Spain	Region	
Website	http://www.madrid.org/educacion		
National Agency	<i>ES1 (Spain)</i>		

A.2 – Legal representative

Name	Mr	Mrs/Ms	Albert López-Ibor	First Name	Rocío
Position	Directora General de Mejora de la Calidad de la Enseñanza				
Official address	Calle Gran Vía 20, 4ª planta				
Postal code	28013	Town	Madrid		
Country	Spain	Region	Madrid		
Telephone 1	+3491 720 11 24		Telephone 2	+3491 720 13 14	
E-mail	ral7@madrid.org		Fax	+34 91 720 13 13	

A.3 - Contact person

Name	Mr	Mrs/Ms	De Miguel Sánchez	First name	Carolina
Department	Dirección General de Mejora de la Calidad de la Enseñanza				
Position	Asesora Técnica Docente				
Official address	Calle Gran Vía 20, 4ª planta				
Postal code	28013	Town	Madrid		
Country	Spain	Region	Madrid		
Telephone 1	+34 91 720 12 42		Telephone 2	+34 660 40 54 79	
E-mail	carolina.demiguel@madrid.org		Fax	003491 720 13 13	

B. Organisation and activities

B.1 Structure

Geographical scope (region, municipality, etc)	Region of Madrid
Organisation type	PUB-REG – Public authority (regional)

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

The "Consejería de Educación de la Comunidad de Madrid" is the regional administration in charge of the development of Education and Employment policies in the Region of Madrid.

Please describe the role of your organisation in the project

The Consejería de Educación de la Comunidad de Madrid is **responsible for the coordination** of this Comenius Regio Project.

This institution is in charge of: **recruitment** of participants, **design, follow up**, participation in all phases facilitating **training** and **support**, with an active role in the **diffusion** of *MCS Comenius Regio Project* activities, experiences, reflections, documentation... and with especial attention to **sustainability**.

With that purpose, the Consejería de Educación will actively support *MCS Project*, with staff availability as it is referred in this application form.

The concern about the appropriate usage of ICT has been the impulse for taking this initiative. It is thought to be **the initial step, in our determination to impulse further regional actions** toward a *Meaningful, Creative and Secure use of ICT* within our school communities.

For that reason, this *experience* has become so important. The Consejería de Educación is highly **committed to this initiative**, in the hope of obtaining substantial experiences which would be the basis for future actions. **Outcomes dissemination and sustainability** will be significantly supported.

B.3 Other European Union grants

Details of projects in which your organisation has participated with the financial support of the European Union and which were related to education and training

Year	Programme	Agreement number	Project title

Is the regions involvement result of a contact seminar or preparatory visit?	<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar	Agreement number:
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Lifelong Learning Programme

A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL		Linked to coordinating region/ Partner region 1
Legal Name	ESCUELA INFANTIL ZALEO		
- in Latin characters			
Acronym – if applicable	EEI ZALEO		
National ID Number – if applicable	28043727		
Official address	c/ FUENTE DE PIEDRA, 10		
Postal code	28018	Town	MADRID
Country	MADRID	Region	MADRID
Website	http:// www.educa.madrid.org/web/eei.zaleo.madrid		

A.2 – Legal representative

Name	Mr	Mrs/Ms	DIAZ CAPP A	First Name	ANA
Position	HEADTEACHER				
Official address	- if not the same as above -				
Postal code	28018	Town	MADRID		
Country	MADRID	Region	MADRID		
Telephone 1	917721976	Telephone 2	696047284		
E-mail	eei.zaleo.madrid@edcua.madrid.org	Fax	917721976		

A.3 - Contact person

Name	Mr	Mrs/Ms	Díaz Cappa	First name	Ana
Department					
Position	HEADTEACHER				
Official address	- if not the same as above -				
Postal code		Town			
Country		Region			
Telephone 1		Telephone 2			
E-mail		Fax			

B. Organisation and activities

B.1 Structure

Profit		Non-profit		Public	X	Private	
Organisation type	EDU-SCHNur – Pre-primary school						
Number of pupils	116						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

Zaleo is a state school which opened in 1985. It is located in a disadvantaged neighbourhood in the south of the city of Madrid (Spain). The school is for children aged 0-6 and it has pupils from a variety of national and ethnic backgrounds (Eastern Europe, Sub-Saharan Africa, Latin America amongst others, as well as Spain), in addition to this, 8% of the pupils have special educational needs. This diversity in our school has led to the adoption of an educational model that facilitates learning for all children, regardless of their social, cultural and personal differences.

Our school is characterized by its continuous search for pedagogical innovation, which is reflected in our key projects in Art, Science and the integration of ICT in Early Childhood Education. In fact, teachers are involved in a continuous process of learning to use new equipment for these projects. We ensure that the experiences and outcomes we get from them are documented. The school is known as having an innovative educational community. This centre has been awarded with several local and national prizes for being a creative and innovative school and also for its overall educational quality: The 2009 State Prize for Creative and Innovative Schools, The 2006 State Prize for Quality Schools, The Prize for Using ICT with students, teachers and families (2006), A Special Commendation for Quality of Service (2002) and A Special Commendation for Innovative Projects in Infant Art (2002).

Our principal projects are: Quality Management (EFQM model), Art and Museums in Infant Education, Science and, of course, ICT. These have been prioritized in order to ensure that our students can begin to participate effectively, in the world they have to live in, from the very start of their schooling and that each child could be considered unique and the protagonist of his or her own growth.

We think that digital competency is important across the curriculum. Although it is neither unique nor the most important skill, it helps our students to increase their competence in many areas of the curriculum such as: language, foreign languages, art (which will be focussed on particularly in this project), mathematics and, of course, communication using ICT tools.

In our school, families have the opportunity to participate; children act as communicators and are able to document their learning processes. Teachers carry out creative activities. Zaleo's school opens its doors to spread and exchange experiences. All of this happens, thanks to the integration of ICT in our school since 2001.

Please describe the role of your organisation in the project

PUPILS will be given the opportunity to actively document their own learning process. They will have the opportunity to use ICT in a meaningful way; they will use technology such as Internet, computers, scanners, cameras, video-cameras... as resources to extend knowledge and facilitate communication. From the very beginning of their schooling, students will participate, effectively, in the world they have to live in. This project will foster childhood rights as well as the recognition of abilities and capabilities children have, which are often forgotten or neglected.

TEACHERS will learn to deal more effectively with the educational needs derived from social and technological changes. Those changes will also require a renewal in methodology in light of the introduction of ICT. Teachers will use ICT as useful teaching resources, enriching the different schools' curricula and responding to new educational challenges.

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FAMILIES: will participate in the social network of this European project. Taking advantage of the Internet, they will have the opportunity to exchange experiences with parents from other country and culture. They will have the opportunity to use ICT resources at school in the "ICT families' corner" so that, this project can help reduce the digital divide that may even exist between parents and children.

THE SCHOOL: will open its doors and promote learning environments which go beyond the walls of the schools, the "walls" of their cities and the "walls" of their countries. We will try to improve the quality of education we provide.

Last of all, working on this Comenius Regio project is a challenge and a new opportunity to continue learning from other experiences. This European project will give our educational community, the opportunity to express, create, communicate, diversify learning and develop all kinds of skills (artistic, creative, research, digital... amongst others) through new educational environments created by teachers in different situations with different experiences through the use of ICT.

This project could be used as a model to share with other schools and encourage innovation in the near future.

EEI Zaleo will actively participate in all phases of MCS Project. Headteacher has been part of the group which initially has designed the global process. This "leading group", with the coordination of Consejería de Educación, will be in charge of the entire process, taking an active part in the decision making, and supporting each action to be developed.

Specifically, EEI Zaleo will contribute to MCS Project by:

- . Participating in meetings with European partner region 2
- . Taking part in all planned teachers' training activities
- . Organizing the "sensibilisation workshops" for their educational community
- . Developing the classroom activities according to the Work programme
- . Sharing experiences, practices, documents... in the Website, and collaborating to its development and diffusion
- . Contributing to the two programmed "Open Events"
- . Participating in the evaluation processes
- . Visiting partner region 2 (mobilities)
- . And all other actions that are organized according to this application form

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title
2010	Comenius Partnerships	2010-1-ES1-COM06-20398	CEC: Connecting Educational Communities through ICT



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A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL			Linked to coordinating region/ Partner region 1
Legal Name	CEIP Seis de Diciembre			
- in Latin characters				
Acronym – if applicable				
National ID Number – if applicable	Q2868702-H			
Official address	C/ Pintor Sorolla N°19			
Postal code	28100	Town	Alcobendas	
Country	Spain	Region	Madrid	
Website	http://www.educa.madrid.org/web/cp.seisdediciembre.alcobendas/			

A.2 – Legal representative

Name	Mr	Mrs/Ms	Martínez Pérez	First Name	Eusebio
Position	Headmaster				
Official address	C/ Pintor Sorolla N°19				
Postal code	28100	Town	Alcobendas		
Country	Spain	Region	Madrid		
Telephone 1	916613656	Telephone 2			
E-mail	cp.seisdediciembre.alcobendas@educa.madrid.org		Fax	916613656	

A.3 - Contact person

Name	Mr	Mrs/Ms	Atienza Gómez	First name	M ^a Dolores
Department					
Position	Head Deputy				
Official address	C/ Pintor Sorolla N°19				
Postal code	28100	Town	Alcobendas		
Country	Spain	Region	Madrid		
Telephone 1	916613656	Telephone 2	667440407		
E-mail	mdatienza@educa.madrid.org		Fax	916613656	

B. Organisation and activities

B.1 Structure

Profit		Non-profit		Public	X	Private	
Organisation type	<i>EDU-SCHPrm – Primary school</i>						
Number of pupils	527						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

Our school is widely involved in the use and knowledge of ICT. Since many years ago, our teachers' staff has participated in a great number of teachers' training courses about the use of ICT tools in order to improve our pupils learning process.

We have participated in many different training courses:

- . Use of tablets PC in the class
- . Use of the tools of ICT for activities for audiovisual resources: video, audio and images.
- . Use of LINUX in the tablets PC.
- . Elaboration of activities with Powerpoint programme.
- . Elaboration of activities with JCLIC programme.
- . Application of ICT in the Music Class.
- . Use of GIMP programme to edit images with free software.
- . Use of Interactive Digital Boards.
- . Use of SMARTNOTEBOOK to elaborate activities for PDI (Interactive Digital Boards).

...

We are really aware about the social changes that ICT are producing everyday in our daily routines and there is a special sensibilization to prepare our pupils for this very unchangeable future.

In our school there are two ICT classrooms, 14 tablets PC for collaborative works, six PDI (Interactive Digital Boards) and a PC in each class with Internet connectivity by Wireless.

We have introduced ICT in our curricular project through all our subjects of knowledge but also through a way of working social abilities in order to encourage our pupils to participate in a collaborative and respectful way.

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Please describe the role of your organisation in the project

The CEIP Seis de Diciembre will actively participate in all phases of MCS Project.

M^a Dolores Atienza Gómez, the Head Deputy of the School Seis de Diciembre has been part of the group which initially has designed the global process. This “leading group”, with the coordination of Consejería de Educación de Madrid, will be in charge of the entire process, taking an active part in the decision making, and supporting each action to be developed.

Specifically, this institution will contribute to MCS Project by:

- Participating in meetings with European partner region 2.
- Taking part in all planned teachers´ training activities.
- Organizing the “sensibilization workshops” for their educational community.
- Developing the classroom activities according to the work programme.
- Sharing their experiences, practices, documents... in the website, and collaborating to its development and diffusion.
- Contributing to the two programmed “Open Events”.
- Participating in the evaluation processes.
- Visiting partner region 2 (mobilities).

And all other actions that are organized according to this application form.

Our involvement in this project consists about the recompilation of needs and knowledge about the risks of the use of internet for us and also for our pupils.

Once we have explored these aspects we´ll try to find the way to drive our pupils in the awareness of the best use of ICT in a POSITIVE, CREATIVE, MEANINGFUL and SECURE use of these technologies through an elaboration of activities in school for these purposes.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title



A.3 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL		Linked to coordinating region/ Partner region 1
Legal Name	IES PÉREZ GALDÓS		
- in Latin characters	INSTITUTO DE ENSEÑANZA SECUNDARIA PÉREZ GALDÓS		
Acronym – if applicable			
National ID Number – if applicable			
Official address	CALLE FERMÍN CABALLERO 92		
Postal code	28035	Town	MADRID
Country	SPAIN	Region	MADRID
Website	http://ies.perezgaldos.madrid.educa.madrid.org		

A.2 – Legal representative

Name	Mr	Mrs/Ms	Pastor	First Name	José María
Position	Headmaster				
Official address	- if not the same as above -				
Postal code				Town	
Country				Region	
Telephone 1	0034913863098		Telephone 2	0034913863973	
E-mail	jpastorbe@gmail.com		Fax	0034913167216	

A.3 - Contact person

Name	Mr	Mrs/Ms	Tamayo Melchor	First name	Mercedes
Department	Technology				
Position	<ul style="list-style-type: none"> • Teacher • Communication and Information Technology Coordinator 				
Official address	- if not the same as above -				
Postal code				Town	
Country				Region	
Telephone 1	0034913863098		Telephone 2	0034913863973	
E-mail	merche.profe.insti@gmail.com		Fax	0034913167216	

B. Organisation and activities

B.1 Structure

Profit		Non-profit		Public	√	Private	
Organisation type	EDU-SCHSec – General secondary school						
Number of pupils	370						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

IES Pérez Galgós is Secondary Educational Center that also teaches Vocational Training.

ICT applications are utilized in most curricular subjects, with Internet access, for learning, communication and participation purposes, both within the school and at home.

We have organized some sensibilization actions around security issues, in collaboration with different social agencies.

Our students are used to build –by themselves- documents and learning materials.

Particularly we teach Informatics lessons in two different levels within the curricular area of “Technology”.

We want to foster a creative and responsible use of social networks, not only with students but also between teachers and parents in order to promote long life learning activities.

Please describe the role of your organisation in the project

IES Pérez Galdós will actively participate in all phases of MCS Project. Three teachers have been part of the group which initially has designed the global process. This “leading group”, with the coordination of Consejería de Educación, will be in charge of the entire process, taking an active part in the decision making, and supporting each action to be developed.

Specifically, IES Pérez Galdós will contribute to MCS Project by:

- . Participating in meetings with European partner region 2
- . Taking part in all planned teachers’ training activities
- . Organizing the “sensibilization workshops” for their educational community
- . Developing the classroom activities according to the Work programme
- . Sharing their experiences, practices, documents... in the Website, and collaborating to its development and diffusion
- . Contributing to the two programmed “Open Events”
- . Participating in the evaluation processes
- . Visiting partner region 2 (mobilities)
- . And all other actions that are organized according to this application form



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B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title

If more than one school in your region is involved in the project, please copy & paste the relevant sections of the form.

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A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER – OTHER ORGANISATION		Linked to coordinating region/ Partner region 1
Legal Name	ASOCIACIÓN DE PADRES DEL COLEGIO SEIS DE DICIEMBRE DE ALCOBENDAS		
- in Latin characters			
Acronym – if applicable	AMPA		
National ID Number – if applicable			
Official address	C/ PINTOR SOROLLA Nº19		
Postal code	28100	Town	ALCOBENDAS
Country	SPAIN	Region	MADRID
Website	http://ampaseisdediciembre.blogspot.com		

A.2 – Legal representative

Name	Mr	Mrs/Ms	MRS TORIJANO VARAS	First Name	MÓNICA
Position	PRESIDENT/CHAIRWOMAN				
Official address	- if not the same as above -				
Postal code	28100	Town	ALCOBENDAS		
Country	SPAIN	Region	MADRID		
Telephone 1	916614262	Telephone 2	690304989		
E-mail	mtv6diciembre@hotmail.es	Fax			

A.3 - Contact person

Name	Mr	Mrs/Ms	MRS TORIJANO VARAS	First name	MÓNICA
Department					
Position	CHAIRWOMAN				
Official address	C/ Velarde Nº13 2º2				
Postal code	28100	Town	ALCOBENDAS		
Country	SPAIN	Region	MADRID		
Telephone 1	916614262	Telephone 2	690304989		
E-mail	mtv6diciembre@hotmail.es	Fax			

B. Organisation and activities

B.1 Structure

Profit		Non-profit		Public	X	Private	
Organisation type	<i>ASC-PAR – Parents association</i>						
Number of staff	193						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

This parents' association is been very active promoting awareness around security and legal issues. For several years, we have organized different activities in order to inform students' families, always from a positive perspective, trying to easy difficulties in order to take advantage of a significant use of ICT.

In this case, we take part in MCS Project aiming to help students and families in developing a creative, positive and safe ICT. At the same time, we want parents to learn how to manage these technologies together with their children, providing a significant learning based in reaching and collaborative work.

Please describe the role of your organisation in the project

Our association will participate in tasks as:

- Giving information to the families about a correct and safe use of ICT
- Giving support along the project to the families involved.
- Detecting needs and trying to solve questions.
- Participating in meetings with European partner region 2.
- Taking part in all planned training activities.
- Organizing the "sensibilization workshops" for their educational community.
- Helping for the developing of the classroom activities according to the work programme.
- Sharing their experiences, practices, documents... in the website, and collaborating to its development and diffusion.
- Contributing to the two programmed "Open Events".
- Participating in the evaluation processes.
- Visiting partner region 2 (mobilities).

And all other actions that are organized according to this application form.



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B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title

If more than one other organisation in your region is involved in the project, please copy & paste the relevant sections of the form.



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A.1 – Organisation

Role in the Project	PARTNER REGION 2		
Legal Name	Provincia di Parma		
- in Latin characters	Provincia di Parma		
Acronym – if applicable	Prov PR		
National ID Number – if applicable			
Official address	Piazzale della Pace 1		
Postal code	43121	Town	Parma
Country	Italy	Region	Emilia Romagna
Website	http://www.provincia.parma.it		
National Agency	IT2		

A.2 – Legal representative

Name	Mr	Vincenzo	First Name	Bernazzoli
Position	President			
Official address	- if not the same as above -			
Postal code		Town		
Country		Region		
Telephone 1		00390521931616	Telephone 2	
E-mail		v.bernazzoli@provincia.parma.it	Fax	00390521931624

A.3 Contact person

Name	Mr	Giacomo	First name	Magnanini
Department	European project Office			
Position	Civil Servant			
Official address	Strada Martiri della Libertà15/a			
Postal code	43123	Town	Parma	
Country	Italy	Region	Emilia Romagna	
Telephone 1		00390521931913	Telephone 2	
E-mail		g.magnanini@provincia.parma.it	Fax	

B. Organisation and activities**B.1 Structure**

Geographical scope (region, municipality, etc)	Local
Organisation type	PUB-LOC – Public authority (local)

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

Province of Parma is a local public authority, employing more than 400 persons. Amongst its several competencies implemented by several departments, Province of Parma is in charge for right to education: all activities and projects implemented by Educational Polices departments are aimed at ensuring equal educational opportunities with a specific and almost exclusive target on upper secondary schools (a total of 18 upper secondary school are located, meaning students aged between 13 and 18 years. This general aim is implemented through a wide set of ordinary activities (grants to individual students, financial support for school maintenance...) and some relevant specific projects addressing problems of those students at risk of exclusion and failure: tutoring services for disabled students; special projects about mediation and linguistic support for foreign students; job placement projects for students at risk of early school leaving.

Amongst those project addressing specific problems, over the last year Province of Parma has launched a project based on ICT and addressed to those students living in mountain areas far from urban location of our geographical area that means far from most of the upper secondary schools. In order to solve problems coming from difficulty in mobility (problems leading to increasing school leaving of students living in these areas) province of Parma has launched a project based on consolidation of Internet connection (usually hard to exploit in this areas) and on provision of didactic activities trough videoconference systems and other eLearning solutions. Province of Parma has then created a network of ICT poles and other web points where it is possible to get connected with teachers located in Parma or where is possible to exploit eLearning platforms.

Please describe the role of your organisation in the project

Provincia di Parma will be responsible for general management at Italian national level, being in charge of coordinating all the activities, managing LLP funds and reporting to the Italian LLP Agency. With reference to project's contents, Province of Parma will be in charge for the organization of three meetings in Italy and for the implementation of activities dissemination in Italy. Special attention will be paid to involvement of upper secondary school actors in project's activities.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title
2010	LLP – Leonardo Transfer of Innovation	LLP-LDV/TOI UK/10/328	PAUSE – Promoting acceptance using simulated environments
2010	LLP – Leonardo Transfer of Innovation	LLP-LdV/TOI/SE/10/1281	PIECES – Pathways into Employment in the Care and Tourism Sectors
2011	LLP - Grundtvig Multilateral Project	518628-LLP-1-2011-1-DE-GRUNDTVIG-GMP	STEP IN! Building Inclusive Societies through Active Citizenship
2008	LLP – Grundtvig Multilateral Project	133860 – LLP- 1-2007- 1- IT-GRUNDTVIG – GMP	E.LF.I – Education as a Laboratory For Integration
2006	Socrates – Leonardo Pilot Actions	2006- I/06/B/F/PP-154073	Fashion.net

Is the regions involvement result of a contact seminar or preparatory visit?	<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar	Agreement number:
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Lifelong Learning Programme
A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL			Linked to Partner region 2
Legal Name	Direzione Didattica di Fidenza			
- in Latin characters	Direzione Didattica di Fidenza			
Acronym – if applicable	DD Fidenza			
National ID Number – if applicable	PREE07500B			
Official address	Via XXV Aprile, 24			
Postal code	43036	Town	Fidenza	
Country	Italy	Region	Emilia Romagna	
Website	http://79.170.40.229/ddfidenza.it/ddfidenza/			

A.2 – Legal representative

Name	Mr	Adriano	First Name	Grossi
Position	Headmaster			
Official address	- if not the same as above -			
Postal code		Town		
Country		Region		
Telephone 1	0524/523687		Telephone 2	
E-mail	sefidenz@scuole.pr.it		Fax	0524/528385

A.3 - Contact person

Name		Mrs/Ms	Rita	First name	Marchignoli
Department	Primary School				
Position	Teacher				
Official address	- if not the same as above -				
Postal code		Town			
Country		Region			
Telephone 1	0524/523687			Telephone 2	
E-mail	Marchignoli.rita@gmail.com			Fax	0524/528385

Lifelong Learning Programme
B. Organisation and activities
B.1 Structure

Profit		Non-profit	X	Public	X	Private	
Organisation type	EDU-SCHPrm – Primary school						
Number of pupils	1247						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

DD Fidenza is an educational institution located in Fidenza, town with 20000 inhabitants located near to Parma. DD Fidenza is composed of 6 different schools: 3 preschools (Rodari, Lodesana and Don Milani) and 3 primary schools (Ongaro, Collodi and De Amicis). DD Fidenza operates in a context that is characterised by an increasing presence of migrant background pupils, mainly linked to an economical vocation based on agro-food production.

Since 2004, DD Fidenza is involved in “La Classe del Futuro” project a local project implemented by a network of 7 local comprehensive institutes and aimed at promoting use of ICT in ordinary school activities. Project is based on intensive training for teachers, experimental paths exploiting ICT Tools (IWB, PCs) and new classrooms’ settings and dissemination activities aimed at raising awareness of specific stakeholders and general audience towards the issue of innovation in schools. During last phase of the project, launched in 2010, schools, in collaboration with Cremit research centre, have launched also specific activities aimed at involving families in this innovation process, especially in making them active in monitoring and controlling use of ICT made by pupils at home.

Please describe the role of your organisation in the project

DD Fidenza will be active player of the project making teachers and families involved in the research-action path.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title
2010	LLP – Comenius – Multilateral Partnership	2010-1-GB1-COM06-06179-2	LET'S CELEBRATE-building bridges by sharing celebrations and festivals to value cultural diversity



Education and Culture DG

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Lifelong Learning Programme

A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL			Linked to Partner region 2
Legal Name	Istituto Comprensivo di Fontanellato e Fontevivo			
- in Latin characters	Istituto Comprensivo di Fontanellato e Fontevivo			
Acronym – if applicable	IC Fontanellato			
National ID Number – if applicable	PRIC813002			
Official address	Via Barabaschi 1			
Postal code	43012	Town	Fontanellato	
Country	Italy	Region	Emilia Romagna	
Website	http://icfontanellato.scuolaer.it/			

A.2 – Legal representative

Name	Mr	Sergio	First Name	Bertolotti
Position	Headmaster (Reggente)			
Official address	- if not the same as above -			
Postal code		Town		
Country		Region		
Telephone 1	0521/ 8211150	Telephone 2		
E-mail	smpigori@provincia.parma.it	Fax	0521829034	

A.3 - Contact person

Name	Mrs/Ms	Rosaria	First name	Poi
Department	Lower Secondary School			
Position	Teacher			
Official address	- if not the same as above -			
Postal code		Town		
Country		Region		
Telephone 1	0521/ 8211150	Telephone 2		
E-mail	bibssfontanellato@scuole.pr.it	Fax	0521829034	

B. Organisation and activities

B.1 Structure

Profit		Non-profit	X	Public	X	Private	
Organisation type	EDU-SCHPrm – Primary school						
Number of pupils	1000						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

IC Fontanellato is an educational authority composed of several schools: 2 preschools (Fontanellato and Fontevivo), 2 primary schools (Fontanellato, Fontevivo and Ponte Taro) and 2 lower secondary schools (Fontanellato and Fontevivo). It provides educational services in the area of two different municipalities: Fontanellato and Fontevivo, Fontanellato has about 6500 inhabitants and, together with a strong tourist vocation, its economical dimension is mainly based on agro-food production. Fontevivo is smaller, with about 5000 inhabitants and an economical vocation mainly based on SMEs (electronics and food engineering) and services (logistics). In both cases, number of pupils with migrant background is increasing.

Since 2004, IC Fontanellato is involved in “La Classe del Futuro” project, a local project implemented by a network of 7 local comprehensive institutes and aimed at promoting use of ICT in ordinary school activities. Project is based on intensive training for teachers, experimental paths exploiting ICT Tools (IWB, PCs) and new classrooms’ settings and dissemination activities aimed at raising awareness of specific stakeholders and general audience towards the issue of innovation in schools. During last phase of the project launched in 2010, schools, in collaboration with Cremit research centre, they have launched also specific activities aimed at involving families in this innovation process, especially in making them active in monitoring and controlling use of ICT made by pupils at home.

Please describe the role of your organisation in the project

IC Fontanellato e Fontevivo will be active player of the project making teachers and families involved in the research-action path.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title
2009	LLP – Comenius – Multilateral Partnership	2009-1-FI1-COM06-01523-3	Well being of children and adults
2008	LLP – Comenius – Multilateral Partnership	2008-1-IT2-COM06-00208 5	Studying science subjects trough Environmental Issues



Education and Culture DG

**COMENIUS
PARTNERSHIPS**

Lifelong Learning Programme

A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL		Linked to Partner region 2
Legal Name	Istituto Comprensivo di San Secondo Parmense		
- in Latin characters	Istituto Comprensivo di San Secondo Parmense		
Acronym – if applicable	IC San Secondo Parmense		
National ID Number – if applicable	PRIC83000Q		
Official address	P.le Bernini 11		
Postal code	43017	Town	San Secondo Parmense
Country	Italy	Region	Emilia Romagna
Website	http://icsansecondoparmense.it/		

A.2 – Legal representative

Name	Mr		Sergio	First Name	Bertolotti
Position	Headmaster				
Official address	- if not the same as above -				
Postal code			Town		
Country			Region		
Telephone 1	0521872151		Telephone 2		
E-mail	sesansec@scuole.pr.it		Fax	0521371004	

A.3 - Contact person

Name		Mrs/Ms	Annamaria	First name	Ronchetti
Department	Primary school				
Position	Teacher				
Official address	- if not the same as above -				
Postal code			Town		
Country			Region		
Telephone 1	0521872151		Telephone 2		
E-mail	anna.ronchetti@gmail.com		Fax	0521371004	

B. Organisation and activities

B.1 Structure

Profit		Non-profit	X	Public	X	Private	
Organisation type	EDU-SCHPrm – Primary school						
Number of pupils	1110						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

IC San Secondo P.se is an educational institution composed of several schools: 2 preschools (Soragna and Roccabianca), 3 primary schools (San Secondo Parmense, Roccabianca and Soragna) and 3 lower secondary schools (San Secondo Parmense, Roccabianca and Soragna). It provides educational services in the area of three different municipalities: Secondo Parmense (5600 inh.), Soragna (4600 inh.) and Roccabianca (3100 inh.). They are all small rural towns where agro-food production is the main economical activity.

Since 2004, IC San Secondo Parmense is involved in "La Classe del Futuro" project a local project implemented by a network of 7 local comprehensive institutes and aimed at promoting use of ICT in ordinary school activities. Project is based on intensive training for teachers, experimental paths exploiting ICT Tools (IWB, PCs) and new classrooms' settings and dissemination activities aimed at raising awareness of specific stakeholders and general audience towards the issue of innovation in schools. During last phase of the project launched in 2010, schools, in collaboration with Cremit research centre, they have launched also specific activities aimed at involving families in this innovation process, especially in making them active in monitoring and controlling use of ICT made by pupils at home.

Please describe the role of your organisation in the project

IC San Secondo P.se will be active player of the project making teachers and families involved in the research-action path.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title
2008	LLP – Comenius – Multilateral Partnership	2008-1-IT2-COM06-00208 1	Studying science subjects through Environmental Issues

A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER - SCHOOL			Linked to Partner region 2
Legal Name	Istituto Comprensivo "Ferrari"			
- in Latin characters	Istituto Comprensivo "Ferrari"			
Acronym – if applicable	IC Ferrari			
National ID Number – if applicable	PRIC821001			
Official address	Via Galilei 10			
Postal code	43126	Town	Parma	
Country	Italy	Region	Emilia Romagna	
Website	http://icferrari-parma.scuolaer.it/default.asp			

A.2 – Legal representative

Name		Ms/Mrs	Graziana	First Name	Morini
Position	Headmistress				
Official address	- if not the same as above -				
Postal code				Town	
Country				Region	
Telephone 1			0521980924	Telephone 2	
E-mail			smferrar@scuole.pr.it	Fax	0521291016

A.3 - Contact person

Name		Mrs/Ms	Graziana	First name	Morini
Department					
Position	Headmistress				
Official address	- if not the same as above -				
Postal code				Town	
Country				Region	
Telephone 1			0521980924	Telephone 2	
E-mail			smferrar@scuole.pr.it	Fax	0521291016

Lifelong Learning Programme

B. Organisation and activities

B.1 Structure

Profit		Non-profit	X	Public	X	Private	
Organisation type	EDU-SCHPrm – Primary school						
Number of pupils	830						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

The institution is a K-8 school cluster: a kindergarten (104 children) a primary school (258) a junior secondary school (473) and a hospital school (primary and junior secondary). The schools are located in Parma, in three different buildings one of which is the city Hospital. The Children’s Hospital School covers a smaller pupil group in comparison with the pupils staying in the other structures. The activities are particularly aimed to long-term patients who can’t attend mainstream school and have learning problems too. We help them to recover through normal school activities, providing also a series of extra-curricular activities during their stay.

The students population is made of almost 20% of student whose primary language is other than Italian: Moldova, Albania and Filippine are the country from which those students came from. For the integration of the foreign students we organize Italian language courses at different levels: beginner, intermediate and advanced. A strong connection is also established with others schools in order to be able to provide language courses starting in different moment of the school year. The real challenge we face is the teaching of the language useful for subjects’ study and in order to solve this issue a protocol is in place with our local university. We believe that diversity is an added value to our school and we think also that sharing ideas and exchanging information is a vital method for teachers too. For that reason we believe in the possibility of connecting our school to other European school.

The possibility of using IT within the students at the hospital will provide an enriching opportunity for both students and staff. Since 2004, IC Ferrai is involved in “La Classe del Futuro” project a local project implemented by a network of 7 local comprehensive institutes and aimed at promoting use of ICT in ordinary school activities. Project is based on intensive training for teachers, experimental paths exploiting ICT Tools (IWB, PCs) and new classrooms’ settings and dissemination activities aimed at raising awareness of specific stakeholders and general audience towards the issue of innovation in schools. During last phase of the project launched in 2010, schools, in collaboration with Cremit research centre, they have launched also specific activities aimed at involving families in this innovation process, especially in making them active in monitoring and controlling use of ICT made by pupils at home.

Please describe the role of your organisation in the project

IC Ferrari will be active player of the project making teachers and families involved in the research-action path.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title
2009	LLP – Comenius – Multilateral Partnership	2009-1-GB1-COM06-03433-4	Your world, our world- Action and innovation in our local environments

Lifelong Learning Programme

A.1 – Organisation

Role in the Project	LOCAL/ REGIONAL PARTNER – OTHER ORGANISATION		Linked to coordinating region/ Partner region 1
Legal Name	Associazione Co.Ge.Fo. Comitato Genitori Fontanellato		
- in Latin characters	Associazione Co.Ge.Fo. Comitato Genitori Fontanellato		
Acronym – if applicable	Co.Ge.Fo.		
National ID Number – if applicable			
Official address	Via 7 Fratelli Cervi, n. 14		
Postal code	43012	Town	Fontanellato
Country	ITALY	Region	Emilia Romagna
Website	http://comitatogenitorifontanellato.webnode.it		

A.2 – Legal representative

Name	Mr	Mrs/Ms	Pirrone	First Name	Maria Luisa
Position	President				
Official address	Via Buoizzi, n. 19				
Postal code	43012	Town	Fontanellato		
Country	ITALY	Region	Emilia Romagna		
Telephone 1	3382535574	Telephone 2	3311349323		
E-mail	genitorifontanellato@email.it	Fax	0521823938		

A.3 - Contact person

Name	Mr	Mrs/Ms	Pirrone	First name	Maria Luisa
Department					
Position	President				
Official address	Via Buoizzi, n. 19				
Postal code	43012	Town	Fontanellato		
Country	ITALY	Region	Emilia Romagna		
Telephone 1	3382535574	Telephone 2	331349323		
E-mail	genitorifontanellato@email.it	Fax	0521823938		

B. Organisation and activities

B.1 Structure

Profit		Non-profit	X	Public		Private	X
Organisation type	ASC-PAR – Parents' Association						
Number of staff	77						

B.2 Objectives and activities of the organisation

Please provide a short presentation of the organisation in relation to the thematic area covered by the project

The Co.Ge.Fo. Association is a parents' committee in Fontanellato, started in February 2011, that is a cultural and social promotion association.

The main objectives are:

1. To give a support to Fontanellato Infant and Primary Schools, in order to increase the educational and formative activities for pupils and families;
2. To give a support to the Fontnellato's Schools to increase and update the ICT technologies and other materials;
3. To promote and organize after school-time activities for children those need some helps for homework;
4. To promote and organize a festival at the end of the school for the Infant and Primary Schools.

The Co.Ge.Fo. Association actually has 61 members, a staff of 7 people, a President Mrs. Maria Luisa Pirrone, a Vice –President Mrs. Barbara Maffi, a Treasury Mrs. Flaminia Tortelli.

During this first year the Association did many scientific and cultural projects to support the schools and free time activities to promote good practices of socialization among children and parents.

Please describe the role of your organisation in the project

Co.Ge.Fo. role of in the Comenius Regio Project -"Meaningful, Secure and Safe Use of ICT. Collaborative learning process within educational communities"- will be to support the Fontanellato's Schools in the Projects activities, to promote the training courses both for teachers, pupils and parents, to collaborate to reduce the "digital divide".

In general, our association will collaborate in tasks as:

- Giving support along the project to the families involved.
- Detecting needs and trying to solve questions.
- Participating in meetings with European partner region 2.
- Taking part in all planned training activities.
- Organizing the "sensibilization workshops" for their educational community.
- Helping for the developing of the classroom activities according to the work programme.

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-Sharing their experiences, practices, documents... in the website, and collaborating to its development and diffusion.

-Contributing to the two programmed "Open Events".

-Participating in the evaluation processes.

-Visiting partner region 2 (mobilities).

And all other actions that are organized according to this application form.

B.3 Other Community subventions

Details of projects in which your organisation has participated with the financial support of Community funding and which were related to education and training

Year	Programme	Agreement number	Project title

If more than one other organisation in your region is involved in the project, please copy & paste the relevant sections of the form.

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Declaration

To be signed by the person legally authorised to enter into legally binding commitments on behalf of the applicant institution. This Declaration must be separately completed and signed by each applicant institution in its copy of the application.

I, the undersigned,

Request from my National Agency a grant for my organisation as set out in section E of this application form.

Declare that:

- All information contained in this application, is correct to the best of my knowledge.
- The organisation I represent has the adequate legal capacity to participate in the call for proposals.

EITHER

The organisation I represent has financial and operational capacity to complete the proposed action or work programme

OR

The organisation I represent is considered to be a "public body" in the terms defined within the Call and can provide proof, if requested of this status, namely: It provides learning opportunities and

- Either (a) at least 50% of its annual revenues over the last two years have been received from public sources;
- Or (b) it is controlled by public bodies or their representatives

I am authorised by my organisation to sign Community grant agreements on its behalf.

Certify that:

The organisation I represent:

- is not bankrupt, being wound up, or having its affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters, nor is it in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has not been convicted of an offence concerning its professional conduct by a judgment which has the force of 'res judicata';
- has not been guilty of grave professional misconduct proven by any means which the National Agency can justify ;
- has fulfilled its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or those of the country where the grant agreement is to be performed;
- has not been the subject of a judgment which has the force of 'res judicata' for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- it is not currently subject to an administrative penalty referred to in Article 96(1) of the Financial Regulation (Council Regulation 1605/2002 of 25/06/02, as amended).

Acknowledge that:

The organisation I represent will not be awarded a grant if it finds itself, at the time of the grant award procedure, in contradiction with any of the statements certified above, or in the following situations:

- subject to a conflict of interest (for family, personal or political reason or through national, economic or any other interest shared with an organisation or an individual directly or indirectly involved in the grant award procedure);
- guilty of misrepresentation in supplying the information required by the National Agency as a condition of participation in the grant award procedure or has failed to supply this information.

In the event of this application being approved, the National Agency has the right to publish the name and address of this organisation, the subject of the grant and the amount awarded and the rate of funding.

I acknowledge that administrative and financial penalties may be imposed on the organisation I represent if it is guilty of misrepresentation or is found to have seriously failed to meet its contractual obligations under a previous contract or grant award procedure.

PROTECTION OF PERSONAL DATA

The grant application will be processed by computer. All personal data (such as names, addresses, CVs, etc.) will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Information provided by the applicants necessary in order to assess their grant application will be processed solely for that purpose by the department responsible for the programme concerned. On the applicant's request, personal data may be sent to the applicant to be corrected or completed. Any question relating to these data, should be addressed to the appropriate National Agency to which the form must be submitted. Beneficiaries may lodge a complaint against the processing of their personal data with the European Data Protection Supervisor at any time. (http://www.edps.europa.eu/00_home.htm).

Signature: _____

Date: **20 de Febrero de 2012**

Name of signatory:
Rocío Albert López-Ibor

Position within the organisation:
Directora General de Mejora de la Calidad de la Enseñanza

Name of the applicant organisation:
Consejería de Educación de la Comunidad de Madrid

Stamp of the organisation (if required by your National Agency)

C. Description of proposed partnership

Please note that this section must be completed jointly by both partner regions and must be identical in each copy submitted to each the National Agency

C.1 Summary

Abstract of the project in own language:

(max. 200 words)

Spanish:

Muchos educadores se muestran entusiastas sobre las enormes posibilidades que el actual escenario cultural - asociado al uso social de las TIC- podría proporcionar para mejorar el aprendizaje.

Sin embargo, hay también una preocupación creciente por cómo hacer realidad esos deseados resultados, a la vez que crece la preocupación entre padres, profesores y centros por cuestiones legales y referidas a la seguridad.

El proyecto MCS es una propuesta innovadora encaminada a promover un uso significativo, creativo y seguro de las TIC 'a través de' y 'para conseguir' procesos colaborativos de aprendizaje.

Este proyecto europeo será sobre todo una oportunidad para que todos los participantes puedan expresarse, colaborar, crear, comunicarse... y, aprender, usando las TIC e Internet.

Para desarrollar estos objetivos, desarrollaremos una metodología de "investigación-acción", considerada la más apropiada para conseguir la participación y el compromiso de todas las personas implicadas.

Queremos desarrollar una red educativa alrededor del proyecto MCS. En ella se estimulará el intercambio de experiencias, documentos, opiniones... entre educadores europeos, a través de: páginas web, publicaciones, debates abiertos, jornadas, retransmisiones, exhibiciones de trabajos...

Esta iniciativa debe ser un paso adelante en un terreno que está iniciando su desarrollo, como es la implementación efectiva de las TIC para el aprendizaje a lo largo de la vida y la participación social.

Italian:

Molti docenti sono entusiasti delle grandi opportunità che l'attuale scenario culturale, associato all'uso sociale delle TIC, potrebbe portare per migliorare i processi di apprendimento. Tuttavia, vi è anche una preoccupazione crescente su come raggiungere i risultati desiderati e interrogativi sorgono tra genitori, insegnanti e scuole. MCS mira a un approccio innovativo al fine di promuovere un uso significativo, creativo e sicuro delle TIC e processi di apprendimento collaborativo. Questo progetto europeo sarà soprattutto 'occasione per i membri della comunità educative per collaborare, esprimere, creare, comunicare ... e imparare l'uso delle TIC e di Internet, con conoscenza delle implicazioni legali e di sicurezza. Di conseguenza per i nostri obiettivi, attueremo una ricerca-azione metodologia, che è considerato l'approccio più appropriato per ottenere un impegno attivo da parte di tutti gli attori. Intorno al progetto MCS, si svilupperà una rete educativa. Scambio e condivisione (esperienze, documenti, opinioni...) tra gli educatori europei saranno promossi attraverso un sito web, pubblicazioni a stampa, dibattiti aperti, una conferenza finale,



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ritrasmissioni, mostre dei lavori... Questa iniziativa dovrebbe essere un passo in avanti su un terreno che ha bisogno di un ulteriore sviluppo, in quanto è l'effettiva attuazione delle TIC per l'apprendimento permanente e la partecipazione sociale.

Abstract of the project in English:

(max. 200 words)

Many educators are enthusiastic about the great opportunities that current cultural scenario, associated to the social use of ICT, could bring to improve learning.

However, there is also a growing concern about how to achieve the desired outcomes, as alarms about risks arise among parents, teachers and schools.

MCS project aims at an innovative approach in order to promote a meaningful, creative and secure use of ICT for and through collaborative learning processes.

This European project will be mainly an occasion for educational community members to collaborate, express, create, communicate... and learn using ICT and the Internet, and being aware of all security and legal matters.

Accordingly to our goals, we will implement an action-research methodology, which is considered the most appropriate approach to get active engagement by all actors.

Around MCS Project, an educational network will develop. Exchange and sharing (experiences, documents, opinions...) between European educators will be encouraged: a website, printed publication, open debates, a final conference, retransmissions, exhibitions of creative works...

This initiative should be a step forward on a ground in need of further development, as it is the actual implementation of ICT for lifelong learning and social participation.

This part might be used for publication

C.2 Context

What is the general context of each region involved in the proposed Partnership and with regard to education? Is there a specific context as for example specific economical problems, specific needs due to demographic, socio-economical or other factors (e.g. many young people at risk of social exclusion, lacking resources for pupils or learners with special needs, increase of the number of migrants and refugees)? If so, please explain

The main “context” for this initiative is the cultural environment in our European countries. This project has been developed in response to some of the educational challenges associated to social and technological changes that we are experiencing nowadays as a society.

Those challenges require a rethinking in the use of the ICT in every level of our educational system, from Infant to High School. An efficient and significant incorporation of the ICT in schools and curricula is frequently thought as a principal feature to largely enrich the teaching-learning processes.

Many teachers -and all kind of professionals related to the use of ICT in education- believe that the great advantages of the new scenario have to do with:

- Promoting self-responsibility, awareness, creativity and autonomy in learning
- Making learning more meaningful
- Improving collaborative learning processes
- Facilitating long-life learning tools and attitudes

These statements are frequently heard in professional meetings as it could be widely found in Educational Literature. However, there is also a wide agreement, in terms of the difficulty of getting all these desired features become real.

Moreover, as the students use Internet further and further, there is a growing concern about security aspects and legal issues that could be raised to parents, teachers and schools.

Specific context in Comunidad de Madrid:

In Madrid we have chosen three public schools from different educational levels, and situated in different urban areas. Two of them are located in Madrid City, in two different middle / low-middle class neighbourhoods. The other one belongs to a middle class town near Madrid City. They could illustrate the economical and cultural situation of many of our public schools.

ICT Equipment and connectivity is been provided, similarly as it has happened in most European regions during the recent years. School systems have tried to guarantee every student access to ICT tools.

However, there is a great concern in Madrid, and all over Europe, about general access to ICT not being enough, not to ensure a significant educational use of them, neither to avoid the digital divide.

Most of our students do have access to the Internet and are skilful users of “some” technological tools. Frequently students are unaware of risks, using ICT for trivial –sometimes boorish- purposes, lack of reflection, overuse... Families tend to exaggerate fears and magnify the risks... Many members of our cultural environment have a feeling of uncertainty and lack of adjusted knowledge.

This is the scenario for our MCS project. We want to do a step forward: *Toward a Meaningful, Creative and Secure use of ICT for and through collaborative learning processes within educational communities.*

Specific context in Provincia di Parma:

Province of Parma is a territorial area located in the PO valley, in the context of the Emilia-Romagna region. It has more than 450.000 inhabitants living in 47 municipalities located here. Food production and its related productive fields (machinery for food-processing, logistics, etc) is the main economical vocation of the area. Quality of life is one of the highest in Italy and educational services are one of the reasons for that. The overall educational system counts for 53 public schools: 32 comprehensive institutes (from preschool to lower



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secondary education; 18 upper secondary schools; 1 lower secondary school and 2 Didactic Directorates, proving only for primary education. In addition to these, educational system is composed also of private schools: 60 preschools; 9 primary; 9 lower secondary and 4 upper secondary.

All these schools contribute to a local educational level, which is ranked amongst the first in Italy for its quality. However, this system is facing some challenges linked to recent migration and to economical crisis. Number of students with migrant background is increasing and it has reached almost 15% of the overall school population, with relevant percentage in preschools and in primary schools. Low level of migrant students in upper secondary schools is linked to another problem that our educational system is facing: early school leaving. Number of early school leavers is increasing and half of them have a migrant background. Linked to the fight against early school leaving are some innovative projects put in place by the Province of Parma: exploitation of ICT has been launched as a way to make attendance to schools easier for those students living in disadvantaged areas; avoiding transfers and long journey has been retained as useful solution preventing from early school leaving.

Anyway, project based on exploitation of ICT in educational environments are not linked only to this particular problems but greatest part of these project come from a pure need for innovation, from the need, on one hand, to fight against digital divide and, on the other hand, to make didactics more attractive and interactive. Following these needs, several project focused on ICT have been realized by both Provincia di Parma and partner schools in order to develop real resources and new solutions. However, continuous development of new technologies make necessary to acquire new skills no more related to the mere use of the equipment but more oriented towards the impact of these resources on didactics, learning process and relations with other actors involved in the educational community, especially family: how to make teachers aware of the impact of this tools? how to make teachers able to evaluate impact on learning process? how to make the use of these tools even more safe for children and even useful in the relationship between family and school? Trying to give a reply to these last questions, involved school have launched a very limited and experimental raising-awareness activity involving families and aimed at fighting cyber-bullying. Now, in the context of the current project proposal, involved actors will aim at further develop this initiative and to sustain capacity of schools in using ICT as a useful didactic tool.

C.3 Objectives of the partnership and relevance to the objectives of the programme

1. What are the concrete objectives of the partnership?
2. Explain what subjects or problems you intend to address
3. What approach will you take to achieve your objectives?

Objectives

We want to take a step forward **toward** the effective implementation of **a meaningful, creative and secure use of ICT**.

We will do it by (second objective) promoting those **collaborative processes** (within school community members and with European partners) that are known to be so important in order to impulse commitment. They are usually mentioned as one of best advantages of the significant use of ICT.

As a result, this European project will be (third objective) mainly an occasion for educational community members to collaborate, express, create, communicate... and **learn** using ICT and the Internet, being aware of all **security** and **legal issues**.

At the same time, the actions and methodology are chosen to allow the institutions in this partnership to (forth objective) stress their efforts **toward reducing the "digital divide"**.

As stated before, an important goal in MCS Project is to counterbalance inequalities. Moreover, with this initiative we aim to improve overall **quality of education** through: **innovative methodology, engagement** of students and families, school **openness toward the social environment**....

In general terms, this project we attempts to **define some procedures** to be develop within **the European scenario**, as an innovative and effective way **to impulse collaborative learning processes** associated to a meaningful, creative and secure use of ICT.

We plan to advance in that direction by improving the students' -and all community members- knowledge and competences in a high-level use of ICT. Being well established that, from our point of view, the use of technology is -and should be- well-matched with the educational use of other traditional school resources and means.

Problems we intend to address

Taking into consideration general theme (ICT and education), MCS project tackles challenges rather than problems: project activities won't address critical situation but propose a path towards European-wide goals or needs. On one hand, a MCS project is a concrete attempt in the definition of specific contents for in-service training of teachers in the field of ICT.

One of the last thematic study issued by European Commission trough Eurydice Network it underlines that European Member States have recognized the importance of teacher education. However, although a positive trend can be observed in teachers' use of computers in class, their general motivation to use ICT remains an issue (Korte and Hüsing, 2007). Education systems need to improve this situation. As technology is constantly changing, teachers need regular support to keep up-to-date through relevant professional development programmes and materials. MCS project wants to make a step forward towards this direction, even only as a first step into a European cooperation process aimed at developing and enhancing in-service training contents, a path that could be supported through further LLP-funded action.

On the other hand, the above mentioned thematic study underlines the increasing role played by ICT in the establishment of strong and solid relationship between school and the community, including parents. MCS is in line with this trend and it will aim at developing it from a very particular point of view: safety. Use of ICT made by pupils at school and in the extra-school time, makes pupils at risk of ICT-related wrongdoings: increasing ICT exploitation means an increasing need for safety; involvement and awareness of parents is a fundamental

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achievement. Again, MCS tries to be a concrete attempt giving the opportunity for the organization of raising awareness specifically by parents in order to become active players in the establishment of a more solid and safe educational community, based on the integration between tradition and ICT resources.

Appropriate approach to achieve objectives

Accordingly to our goals, we plan to implement an **action-research methodology**, which is considered the most appropriate approach to get active engagement by all actors.

The MCS Project will be developed in two differentiated moments, corresponding to the two school years.

During school year 2012-2013, there will be an 'action-research' procedure for *investigating* concerns and previous ideas. Instead of being a separate process, the *investigation* will be conducted *by the own school actors*, and it will be developed while "*doing*". The activity itself is meant to be a *good practice* (in this case, using ICT for communication, expression, collaborative learning, and creativity).

In this way, "*research*" and "*action*", come together and both are meant to promote engagement by all actors.

During the second school year, all actors are expected to take an active role in the determination of activities, in their progress and evaluation. Moreover, they will be encouraged to take part in "Open events", creative works, debates... and will have a dedicated space in the Website.

C.4 Work programme and project management

1. Work programme

1) Please outline the main activities planned. 2) Please also describe the outcomes/results foreseen. 3) Describe briefly the work programme of your partnership. Please note that a detailed list of activities has to be filled in section D.

1) MAIN ACTIVITIES

During the two school years:

. *Teachers' training* for topics involved in the MCS Project development: 'action-research' procedures, how to promote participation and commitment within the school, legal and security issues in the use of ICT, 'good practices' in the meaningful, creative and secure use of ICT...

. *Workshops for sensibilization* in school community, to improve motivation, learning and debate.

. *Meeting with European partners* (mobilities) for *planning, coordination, training, evaluation* and *debate*.

First school year:

. *Classroom activities* included in regular Lesson Plans; preparation for an 'Open Creative Works Exhibition'. Topic: *expression of students' distresses or concerns about risks, misbehaviours, overuse... of ICT*.

. Open Evening in Madrid (with the presence of European partners): *Presentation of Exhibited works*.

This event could be reinforced with a real-time "*retransmission*".

. Open evening in partner region 2: *Presentation of local Exhibited works*.

. A *website* will be created and maintained as a virtual meeting point for all project partners, and open to the general public in the Internet.

Second school year:

. Main curricular practices in schools, included in Lesson Plans. Topic: *showing how to use ICT in a meaningful, creative and secure way for collaborative learning*.



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. *Final Open Event in Madrid* (with assistance of European partners): *Two Days Conference*. Open to other school and institutions. This Conference could be virtually joined on MCS Project Website: *Retransmission*.

. Outcomes publication is also projected (both printed and in the Website).

2) OUTCOMES/RESULTS

This initiative is thought to be a *first step* in a realm *needed of further development*, as it is the improvement of the usage of ICT both by young people and adults.

ICT and the Internet are known to be *powerful tools for long life learning and social participation*. This partnership attempts to *make real that promising opportunity*. We try to give an occasion *for social learning and participation in a safe environment*, where students and adults will take an active role.

We expect *these collaborative processes* to ensure a considerable *engagement* with MCS Project objectives, as all members of the partnership have the opportunity to express, listen to each other and make proposals.

The partners in this Project *want to learn during the route*, how to **promote this collaborative learning processes in order to better impulse our school system toward a significant use of ICT**.

This initial experience would be a germ for further actions to be taken. Moreover, our outcomes, documents, experiences, and all we could learn, will be published (both printed and in the Website).

We expect the Website to become a reference for other school communities with similar concerns about the development of a meaningful, creative and secure use of ICT.

3) WORK PROGRAM

ACTORS	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Partner region 1, with the collaboration of all regional partners	October 2012	Receiving the visit of European partner: First Meeting in Madrid: GENERAL PLANNING . Getting to know each other and each country school system . Workshop: Information/Training about the main issues involved in the MCS Project, with the goal of sharing points of view, language, 'vision' and 'dreams': ' <i>action-research</i> ' procedures, how to <i>promote participation 'good practices'</i> in the meaningful, creative and secure use of ICT . Sharing Concerns and proposal . Details about roles, tasks and responsibilities...
Partner region authority, with the collaboration of all regional partners (Similar activity is to be held in both partner regions)	November and December 2012	Teacher's training for all teachers involved within the 3 schools (all together; one or two sessions in each school). Teachers will be the "motor" of the project. For that reason it is very important: . training: . especially in ' <i>action-research</i> ' procedures, . how to <i>promote participation and commitment</i> in their school, . <i>legal and security issues</i> in the use of ICT concerning teachers and schools, . <i>Sharing and discussing 'good practices'</i> in the



ACTORS	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
		<p>meaningful, creative and secure use of ICT</p> <ul style="list-style-type: none"> . cooperation between them . high level of “goal sharing” and empathy . debate: <ul style="list-style-type: none"> . details of project development in our region . we will discuss ‘needs’ for further training activities. <p>(Similar activity is to be held in partner region 2)</p>
<p>Each local institution with the support of partner region authority</p> <p>(Similar activity is to be held in both partner regions)</p>	<p>January / February 2013</p>	<p>Open Workshops for sensibilization (one in each school; not mandatory, for people willing to take part of it), involving teachers (as organisers and/or participants), students, families, other school community members...</p>
<p>Each local institution with the support of partner region authority</p> <p>(Similar activity is to be held in both partner regions)</p>	<p>March / April 2013</p>	<p>Classroom activities included in regular Lesson Plans, as a contribution to an ‘Open Creative Works Exhibition’.</p> <p>Topic: <i>expression of students’ distresses or concerns about risks, misbehaviours, overuse... of ICT.</i></p> <p>Starting from the training and discussion in former activity, teachers involved in the project will propose to their group of students some curricular activities (involving a meaningful use of ICT), focussing on the established topic.</p> <p>Requirements for school woks: “being <i>creative</i>”, “<i>collaborative made</i>” and <i>using ICT</i>. They could be: pictures, poetry, video-clips, invented stories or fairy-tales, paintings, presentations, statistical studies, essays... (fitting within curriculum being taught at this moment in the academic year).</p> <p>This is an ‘action-research’ procedure for <i>investigating</i> and <i>sharing</i> concerns and previous ideas, while “<i>doing</i>”. The activity itself is meant to be a <i>good practice</i> (in this case, using ICT for communication, learning, expression and creativity)</p> <p>All works will be exhibited on a Website and will be part of the <i>May’13 Open Evening in Madrid</i>.</p> <p>Other members of school community can take part in the exhibition, sending their contributions (collaborative works, never individually elaborated).</p> <p>The aims:</p> <ol style="list-style-type: none"> 1. Students (and adults) awareness about risks, misbehaviours, overuse... 2. Students (and adults) practicing of a meaningful use of ICT 3. Promoting debate between school members 4. Motivation and engagement for next activities 5. Learning by ‘doing’: using ICT for learning and social purposes.



ACTORS	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Partner region 1 (with the collaboration of all regional and European partners)	March / April 2013	<p>A website will be created, initially for the “Virtual Exhibition”, with forums and debates about the ideas and works shown as part of the ‘Exhibition’.</p> <p>This website is meant to be the virtual meeting point for MCS European Project.</p> <p>It will be the starting point for a participatory network between students, families and teachers within the two local partners.</p> <p>Hopefully this will become helpful for other school communities in Europe.</p> <p>The site will be open to the Internet, and will house good practices, debates, experiences, all kind of support resources... to help with:</p> <ul style="list-style-type: none"> . a meaningful, creative and secure use of ICT . promoting collaborative learning processes
Partner region 1, with the collaboration of all regional partners	May 2013	<ul style="list-style-type: none"> • Open Evening in Madrid (with the presence of European partners): Presentation of Exhibited works. <p>A committee of teachers, students, parents and European partners will comment the exhibited works and their contribution to the topic. Feeling, concerns, suggestions are meant to emerge and be debated.</p> <p>First conclusions about our ‘action-research’ investigation: <i>what does our community feels/thinks/fears about risks of the Internet and ICT.</i></p> <p>This event will be reflected in the MCS Website, and could be object of an open ‘retransmission’.</p> <p>(Similar activity is to be held in partner region 2)</p> <p>.....</p> <ul style="list-style-type: none"> • A second meeting with partner region 2 will be held for “in process evaluation”.
Partner region 2, with the collaboration of all regional partners	May / June 2013	<ul style="list-style-type: none"> • Open Evening in partner region 2 (with the presence of Madrid partners): Presentation of local Exhibited works. • Meeting in partner Region 2 (two regions): “guidelines for next academic year”.

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ACTORS	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Schools in both partner regions	September 2013	Teacher's coordination meeting at each school <i>(Similar activity is to be held in partner region 2)</i>
Partner region 2, with the collaboration of all regional partners	October 2013	All partners meeting in partner region 2: PLANNING FOR ACADEMIC YEAR
Partner region authority, with the collaboration of all regional partners <i>(Similar activity is to be held in both partner regions)</i>	October and November 2013	Teacher's training for all teachers involved within the 3 schools. <i>According to their own training needs related to the project development, as expressed in previous activities.</i>
Each institution within both partner regions <i>(Similar activity is to be held in both partner regions)</i>	December 2013 / January 2014	School communities' sensibilization workshops. <i>According to their own training needs related to the project development, as expressed in previous activities.</i>
Partner region 1, with the collaboration of all regional partners	January 2014	Receiving the visit of European partner: Third Meeting in Madrid: for "in process coordination"
Each local institution with the support of partner region authority <i>(Similar activity is to be held in both partner regions)</i>	January / February / Mars 2014	Main curricular practices in schools, included in Lesson Plans. Topic: <i>showing how to use ICT in a meaningful, creative and secure way for collaborative learning.</i> <i>Teachers involved in the project will propose to their group of students some curricular activities (involving a meaningful use of ICT), focussing on the established topic.</i> <i>A recompilation of works will be housed in Website. With this activity, students will be involved in developing meaningful and creative proposal for using ICT in collaborative learning processes.</i>
Partner region 1, with the collaboration of all regional partners	April 2014	Final Event in Madrid: Two Days Open Conference. <i>This Conference could be virtually joined on MCS Project Website: Open Retransmission.</i> <i>Teaching training Institutions and other schools and non-school institutions will be invited to attend to this Conference. It will be a privileged occasion to share outcomes ('good practices', experiences, documents...) of the two years MCS project.</i> <i>It's meant to be a participatory event with presentations by teachers, students, parents...</i>



ACTORS	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Partner Region 2	May 2014	Meeting in partner region 2: GLOBAL EVALUATION AND SUSTAINABILITY
Both partner regions, with the collaboration of all regional partners	June / July 2014	Documents, paperwork, conclusions...
Partner region 1, with the collaboration of all regional partners	June / July 2014	Publication of results.

2. Distribution of tasks

Please explain the distribution of tasks between participating regions and the inputs required from each of them. Indicate the specific role of each partner region and each involved institution or organisation and its contribution to the planned activities, results and outcomes.

Both partner regions must support all actions within their own region. Specifically they will take care of organization, general events and coordination meetings with European partners.

Schools and other non-school partners will participate and support all activities projected, and specifically will develop the school activities defined in the project.

In the case of partner region 1, a "leading group" is already constituted. This group will be in charge of MCS Project development. All local partners participate in this group with at least one member, with the coordination of regional authority.

Project management and communication

Please describe briefly the way you intend to manage your project. Please explain how effective cooperation and communication between participating regions and the different actors in each region will be organised.

Partner region 1 will be the coordinating region.

The Work programme begins with a first meeting in Madrid for general arrangements, clarification, common training and debate. Personally meeting partners is expected to be a good beginning for communication and commitment.

Other visits are planned, always in important moments of the process, with similar goals.

Otherwise, communications will take place by e-mail at the beginning, and then through the Website (shared documents, forums, sections for experiences...).

Retransmissions of special events will also be of great help for exchange and cooperation.

C.5 Impact and European added value

1. What impact and benefits do you expect your Partnership activities to have on the different target groups (pupils, teachers, staff in school administration, etc) and on the participating institutions/ organisations?
2. In which way will the partnership project foster European cooperation in school education in the participating regions?

This initiative is expected to be a *first step* in a ground *needed of further development*, as it is the improvement of ICT use for lifelong learning and social participation.

This partnership attempts to impulse an initial experience. We will take advantage of this opportunity *for social learning and participation in a safe environment*, where students and adults will take an active role.

The partners in this Project *want to investigate/learn together, about:* how to **promote collaborative learning processes in order to better impulse our school system toward a meaningful, creative and secure use of ICT.**

We expect this initial experience to be the origin for further actions to be taken. For sure, it will be as far as *Madrid* and *Parma* are concerned.

The MCS Project responds to a deeply felt need in our culture. Schools, families -and even students all around Europe- begin to be aware of these issues and willing to find some answers.

With designed dissemination measures, we presume that other schools and educational authorities around Europe could get to know our work, and hopefully they could benefit from it in different ways.

We expect the Website to become a reference for other school communities with similar concerns.

3. How will you monitor and evaluate whether the aims of the partnership have been met and the expected impact has been achieved? Please outline the measures to monitor and evaluate your activities.

Each activity will include actions for evaluation: at the beginning, the goals will be clarified and they will be evaluated before ending each time.

Meeting in Madrid, in May 2013, will be essentially dedicated to "in-process evaluation". It will be the opportunity to summarise first academic year advances. According to that, adjustments will be made for the second year.

It will be also the moment to initiate/reinforce measures that could account for sustainability.

Meeting in Partner Region 2, in May 2014, will be monographically dedicated to evaluate processes and outcomes, and to strengthen sustainability, and plans for the future.

C.6 Relevance for the objectives of the programme

Please tick in the table below, the objectives of the Comenius programme that your Partnership will address, in addition to the first two (if any – leave blank if none):

<input checked="" type="checkbox"/>	To improve the quality and to increase the volume of mobility involving pupils and educational staff in different Member States (COM-OpObj-1)
<input checked="" type="checkbox"/>	To improve the quality and to increase the volume of partnerships between schools in different Member States, so as to involve at least 3 million pupils in joint educational activities during the period of the programme (COM-OpObj-2)
<input checked="" type="checkbox"/>	To encourage the learning of modern foreign languages (COM-OpObj-3)
<input checked="" type="checkbox"/>	To support the development of innovative ICT-based content, services, pedagogies and practice in lifelong learning (COM-OpObj-4)
<input type="checkbox"/>	To enhance the quality and European dimension of teacher training (COM-OpObj-5)
<input checked="" type="checkbox"/>	To support improvements in pedagogical approaches and school management (COM-OpObj-6)

C.7 Topics

Please list the main thematic areas (maximum 3) of your Partnership using the terms mentioned in table E in the annex. In case none of the proposed classification fits to your theme, please add the topic under "Other":

Nr	Topic (maximum 3) – Table D -
1	TOPIC-25 –New technologies, ICT
2	OTHER: Developing skills for a meaningful and creative use of technological tools, for learning, communication and social participation, avoiding risks, overuse, misbehaviours and tasteless practices.
3	OTHER: Promoting collaborative learning and action-research procedures as part of school improvement

C.8 Dissemination and use of results

How will you disseminate and use the results, experiences and, where applicable, products of the Partnership?

- in the participating regions?
- at national/ European level?
- others?

. Open Evening in both regions. Exhibitions of works by both partners. Participatory events to get to know each other and different ideas as exposed and debated during the event and in the Website.

. Final Open Event: Two Days Conference. Retransmission. Teaching training Institutions and other schools and non-school institutions will be invited to attend to this Conference. It will be a privileged occasion to share outcomes ('good practices', experiences, documents...) of the two years MCS project. It's intended to be a participatory event with presentations by teachers, students, parents...

. Through our *school and teachers' training network*, we will spread all information about these experiences. Other institutions will be supported in order to follow similar paths.

. Newsletter addressed to all relevant stakeholders (local, national, European) identified through a specific contact database which will be created and updated. It will contain also contacts of other local/regional actors involved in EU funded projects.

. Dissemination in the context of ordinary coordination activities. For example, Province of Parma organises each year a conference for all headmasters in our area in order to present plans for the next year. Event like this could be an opportunity to disseminate our experiences, materials, website...

. Publication of outcomes and good practices, both printed and on the Website.

. The Website will be the starting point for a participatory network between students, families and teachers within the two local partners. Hopefully, this will become helpful for other school communities in Europe. The site will be open to the Internet, and will house good practices, debates, experiences, all kind of support resources...

C.9 Sustainability

Will European cooperation continue after the end of the funded partnership? Please outline your expectations concerning future cooperation between your regions and within the partner regions, the sustainability of results (e.g. implementation of good practice, use and further development of new tools or approaches) as well as other possible measures to sustain your activities

Both partner regions will take advantage of their *school and teachers' training networks*, in order to spread all information about this project. Other institutions will be informed and invited to follow similar paths.

Moreover, other schools within our territories will be encouraged to participate in connected Comenius Programmes with European partners.

The MCS Project is meant to find answers to a currently extended distress. We expect all the information and support that the Website will offer, will be very welcome as a reference for other educational communities.

If our work was as fruitful as we wish, if we were able to promote enough commitment and social participation, this Project will *contribute to a European educational communities network* for a meaningful, creative and secure use of ICT **for and through** Collaborative learning processes.

D. Proposed activity data

Work programme: planned activities of each participating organisation

Please summarise in the table below the planned Partnership activities for both partner regions in the Partnership. Please present the activities for both academic years 2012/13 and 2013/14, in a chronological order. The *eligibility period of activities starts on 1 August 2012 and ends on 31 July 2014.*

D.1 Planned project activities (other than mobility)

ACADEMIC YEAR 2012-2013

Partner region 1	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Partner region 1, with the collaboration of all regional partners	October 2012	Receiving the visit of European partner: First Meeting in Madrid: GENERAL PLANNING
Partner region 1, with the collaboration of all regional partners	November and December 2012	Teacher's training for all teachers involved within the 3 schools (all together; one or two sessions in each school). (Similar activity is to be held in partner region 2)
Each local school with the support of partner region 1, with special participation of parents' association.	January / February 2013	Open Workshops for sensibilization (one in each school; not mandatory, for people willing to take part of it), involving teachers (as organisers and/or participants), students, families, other school community members... (Similar activity is to be held in partner region 2)
All schools in partner region 1, with special participation of parents' association.	March / April 2013	Classroom activities included in regular Lesson Plans, as a contribution to an 'Open Creative Works Exhibition'. <i>Topic: expression of students' distresses or concerns about risks, misbehaviours, overuse... of ICT.</i> (Similar activity is to be held in partner region 2)
Partner region 1, (with the collaboration of all regional and European partners)	March / April 2013	A website will be created , initially for the "Virtual Exhibition", with forums and debates about the ideas and works shown as part of the 'Exhibition'. This website is meant to be the virtual meeting point for MCS European Project.

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Partner region 1	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Partner region 1, with the collaboration of all regional partners	May 2013	<ul style="list-style-type: none"> • Open Evening in Madrid (with the presence of European partners): Presentation of Exhibited works. <p>(Similar activity is to be held in partner region 2)</p> <p>.....</p> <ul style="list-style-type: none"> • A second meeting with partner region 2 will be held for "in process evaluation".

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Partner region 1	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Schools in partner region 1	September 2013	Teacher's coordination meeting at each school (Similar activity is to be held in partner region 2)
Partner region 1, with the collaboration of all regional partners	October and November 2013	Teacher's training for all teachers involved within the 3 schools. (Similar activity is to be held in partner region 2)
Each institution within partner region 1	December 2013 / January 2014	School communities' sensibilization workshops. (Similar activity is to be held in partner region 2)
Partner region 1, with the collaboration of all regional partners	January 2014	Receiving the visit of European partner: Third Meeting in Madrid: for "in process coordination"
Partner region 1, with the collaboration of all regional partners	January / February / Mars 2014	Main curricular practices in schools, included in Lesson Plans. <i>Topic: showing how to use ICT in a meaningful, creative and secure way for collaborative learning.</i> (Similar activity is to be held in partner region 2)
Partner region 1, with the collaboration of all regional partners	April 2014	Final Event in Madrid (with assistance of European partners): Two Days Open Conference.
	June/May 2014	Meeting in partner region 2: GLOBAL EVALUATION AND SUSTAINABILITY
Partner region 1, with the collaboration of all regional partners	June / July 2014	Documents, paperwork, conclusions... (Similar activity is to be held in partner region 2)
Partner region 1, with the collaboration of all regional partners	June / July 2014	Publication of results.



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Partner region 2	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Provincia di Parma and partner schools	November/ December 2012	Teacher's training for all teachers involved in the MCS Project. (Similar activity, same dates, in partner region 1)
Partner schools and association of parents	January / February 2013	Open Workshops for sensibilization (one in each school; not mandatory, for people willing to take part of it), involving teachers (as organisers and/or participants), students, families, other school community members... (Similar activity, same dates, in partner region 1)
partner schools	March / April 2013	Classroom activities included in regular Lesson Plans, as a contribution to an 'Open Creative Works Exhibition'. Topic: <i>expression of students' distresses or concerns about risks, misbehaviours, overuse... of ICT.</i> (Similar activity, same dates, in partner region 1)
Provincia di Parma and partner schools	March / April 2013	Participation in website , with students' works elaborated for the "Virtual Exhibition".
Provincia di Parma, partner schools and association of parents	May 2013	<ul style="list-style-type: none"> • Participation in "Open Evening" in Madrid: Presentation of Exhibited works by Partner Region 2. • A second meeting with partner region 1 will be held in Madrid (same mobilities) for "in process evaluation".
Provincia di Parma, partner schools and association of parents	June 2013	<ul style="list-style-type: none"> • Open Evening in Partner region 2 (with the presence of Madrid partners): Presentation of Exhibited works. (Similar activity in partner region 1) <p>A meeting with partner region 1 will be held: "guidelines for next academic year".</p>



ACADEMIC YEAR 2013-2014

Partner region 2	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Partner schools	September 2013	Teacher's coordination meeting at each school. <i>(Similar activity, same dates, in partner region 1)</i>
Provincia di Parma, partner schools and association of parents	October 2013	All partners meeting in partner region 2: PLANNING FOR ACADEMIC YEAR
Provincia di Parma and partner schools	October and November 2013	Teacher's training for all teachers involved within the 3 schools. According to their own training needs related to the project development, as expressed in previous activities. <i>(Similar activity, same dates, in partner region 1)</i>
Partner schools and association of parents	December 2013 /January 2014	School communities' sensibilization workshops. According to their own training needs related to the project development, as expressed in previous activities. <i>(Similar activity, same dates, in partner region 1)</i>
Partner schools	January / February / Mars 2014	Main curricular practices in schools, included in Lesson Plans. Topic: <i>showing how to use ICT in a meaningful, creative and secure way for collaborative learning.</i> Teachers involved in the project will propose to their group of students some curricular activities (involving a meaningful use of ICT), focussing on the established topic. A recompilation of works will be housed in Website. With this activity, students will be involved in developing meaningful and creative proposal for using ICT in collaborative learning processes. <i>(Similar activity, same dates, in partner region 1)</i>
Provincia di Parma, partner schools and association of parents	April 2014	Participation in Final Event in Madrid (with assistance of partner region 2): Two Days Open Conference. Teaching training Institutions and other schools and non-school institutions will be invited to attend to this Conference. It will be a privileged occasion to share outcomes ('good practices', experiences, documents...) of the two years MCS project. It's meant to be a participatory event with presentations by teachers, students, parents... and partner region 2.
Provincia di Parma, partner schools and association of parents	May 2014	Meeting in partner region 2 for Global evaluation of MCS Project, plans for the future and reinforce of sustainability.

Partner region 2	Approx. starting date MM/YY	Activity description (organisation of an event, publication, study, website, etc.)
Provincia di Parma, partner schools and association of parents	June / July 2014	Documents, paperwork, conclusions... (Similar activity, same dates, in partner region 1)

Add rows if necessary

D.2 Planned mobilities

What is counted as "a mobility" is one trip abroad by one person. Only transnational mobility² (i.e. travel abroad) counts for the calculation of the minimum mobility numbers.

Please note that mobility activities can take place only between organisations included in this application or to events organised by the partnership project.

Mobility may normally only be undertaken by staff of the organisations included in this application. Please note that any participation of pupils in mobilities has to be justified with regard to the aims of the partnership. In case you plan to involve pupils in mobilities, please indicate this in the column "Planned mobility description". A justification has to be annexed to the application.

Partner region 1

Approx. starting date (mm/yy)	Planned mobility description (travel to a project meeting, seminar, conference, etc.)	Sending Organisation ³	Duration	Destination (place and organisation)	No of persons travelling
May 2013	Travel to participate in the Open Evening in Partner Region 2 and MCS Project Meeting	All regional partners	3 working days + weekend	Parma and its surrounding area / Partner Region 2	8
October 2013	Travel to Partner Region 2, for MCS Project Meeting: Planning for second academic year	All regional partners	3 working days + weekend	Parma and its surrounding area / Partner Region 2	8
May 2014	Travel to Partner Region 2, for MCS Project Meeting: Global evaluation of MCS Project, plans for the future and reinforce of sustainability.	All regional partners	3 working days + weekend	Parma and its surrounding area / Partner Region 2	8

² "In-country" mobility to or from Overseas Countries and Territories and ultra-peripheral regions of the EU will also be considered as transnational mobility, e.g. mobility by a beneficiary from mainland France to a partner in Martinique.

³ Please indicate if the mobility is done by the local or regional authority, a school or other organisation.

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Partner region 2

Approx. starting date mm/yy	Planned mobility description (travel to a project meeting, seminar, conference, etc.)	Sending Organisation ⁴	Duration	Destination (place and organisation)	No of persons travelling
October 2012	Travel to Partner Region 1, for MCS First Meeting in Madrid : general planning.	All regional partners	3 working days + 2 days for travel	Region of Madrid / Partner Region 1	8
May/ June 2013	Travel to participate in the Open Evening in Madrid and MCS Project Meeting for "in process evaluation" .	All regional partners	3 working days + weekend	Region of Madrid / Partner Region 1	8
January 2014	Travel to Partner Region 2, for MCS Project Meeting: Global evaluation of MCS Project, plans for the future and reinforce of sustainability.	All regional partners	3 working days + weekend	Region of Madrid / Partner Region 1	8

E. Requested EU funding
E.1 Mobility

Funding requested and estimated number of persons participating in mobility (per participating organisation.

For each of the participating organisations, please select the "Partnership type" that best corresponds to your Partnership work plan for the whole 2 year duration. The Partnership type indicates the minimum number of mobilities to be conducted and the lump sum amount related to it.

Each lump sum type is linked to a minimum number of mobilities to be carried out during the grant agreement period – these minimum numbers have to be respected when entering the numbers of persons taking part in mobility activities into the table.

The lump sum amounts for each Partnership type are defined at national level and they can vary from one country to another. Please make sure that, for each of the participating institutions, you have selected the grant amounts applicable in the country and for the programme in question.

Please indicate the exact distance between the two applicant institutions (in km).

DISTANCE:

1650 km.

	Partnership type [Table E – mobility action types]	Nr of planned mobilities	Grant amount requested (€) [Table G – National lump sum amounts]
Partner Region 1	COM-24	24	18,000
Partner Region 2	COM-24	24	15.000

⁴ Please indicate if the mobility is done by the local or regional authority, a school or other organisation.

E.2 Other (non-mobility) costs

In order to fill the following table please refer to part 4.E and 4.F of the LLP Guide Part I: General provisions. This chapter provides the financial and contractual rules that should be followed by the applicants/beneficiaries and during the lifecycle of the accepted partnerships. Please note that

- **Indirect costs** are not eligible for funding support in Comenius Regio Partnerships,
- **Other (non-mobility) costs** in Comenius Regio Partnerships can only be funded up to a maximum of 25.000 EUR per partner region,
- **Travel and subsistence** costs have to be covered by the mobility lump sum; this includes also local transport during the mobility.

When filling in the table, please make sure that you use the right cost category for your expenses and that you base your calculation on eligible costs only.

- **Staff costs:** costs relating to statutory or temporary staff, based on real daily staff cost rates which cannot exceed the maximum eligible daily rates indicated in the LLP Guide, part 4.F.
- **Subcontracting:** cost entailed by procurement contracts, including work such as translation, interpretation, printing. Subcontracting costs may not exceed 30% of the total eligible project costs including the lump sum amount for mobilities.
- **Equipment:** purchase, rent or lease of equipment if justified and necessary for the project. Please note that the costs for the purchase equipment should be depreciated in accordance with tax and accounting rules. Equipment costs may not exceed 10% of the total eligible project costs including the lump sum amount for mobilities.
- **Other project costs on the basis of real costs:** costs not covered by other cost categories like rental costs, purchase of consumables, travel costs for experts or speakers at conferences (which must follow the rules indicated in the LLP Guide –Part I Financial provisions, part 4F.

More detailed information on cost categories as well as the eligibility of costs can be found in the LLP Guide 2012, chapter 4.F.

Staff costs

Partner region incurring the costs	Staff category	N° of working days	Cost per working day (in EUR)	Costs (in EUR)
Partner Region 1	Gestor	45	195	8775
Partner Region 1	Teacher's Trainers/Trainers	25	140	3500
Partner Region 1	Administrative	12	100	1200
Partner Region 1	Technicians	12	110	1320
total				14,795

Partner Region 1	Coordinator	50	220	11.000,00
Partner Region 1	Administrative	12	120	2.400,00
Partner Region 1	Headmaster	12	190	2.280,00
Partner Region 1	Teachers	36	120	4.320,00
total				20.000,00

Add rows if necessary



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Subcontracting

Partner region incurring the costs	Service or task subcontracted	Costs (in EUR)
Partner Region 1	Events organization	3,000
Partner Region 1	Selection of contents /Stile revision/Translation for publication	3,500
Partner Region 1	Website creation and maintenance	4,400
Partner Region 1		
total		10,900

Partner Region 2	Support for training and parents' involvement activities	7.000,00
Partner Region 2	Selection of contents /Stile revision/Translation for publication	3.000,00
Partner Region 2		
Partner Region 2		
total		10.000,00

Equipment

Partner region incurring the costs	Equipment	Costs (in EUR and after depreciation)
Partner Region 1		
Partner Region 1		
Partner Region 1		
Partner Region 1		
total		

Please indicate the depreciation rules applicable in your institution:

Partner region 2		
Partner region 2		
Partner region 2		
Partner region 2		
total		

Please indicate the depreciation rules applicable in your institution:

Add rows if necessary



Other costs on the basis of real costs

Partner region incurring the costs	Type of costs	Costs (in EUR)
Partner Region 1	Publication of practices and results	6,900
Partner Region 1	Renting of Training Rooms / Conference Room	2,400
Partner Region 1	Experts/Professors invited	3,600
Partner Region 1	Printing / stationery /consumable supplies	1,200
	total	14,100

Partner region 2	Organisation of local dissemination events and transnational meetings: external experts	1.500,00
Partner region 2	Organisation of local dissemination events and transnational meetings: local transports	2.000,00
Partner region 2	Organisation of local dissemination events and transnational meetings: printing and stationery	2.000,00
Partner region 2	Organisation of local dissemination events and transnational meetings: interpreting and technical equipment for interpreting	2.500,00
Partner region 2	Organisation of training for teachers: materials	1.000,00
Partner region 2	Organisation of activities with parents: materials	1.000,00
	total	10.000,00

E.3 Total requested grant amount

Please indicate below the total project costs and the total amount of your grant request per partner region.

Please note that the grant will cover the lump sum amount for mobility plus maximum 75% of the total non-mobility costs of the project. Indirect costs are not funded in Comenius Regio Partnerships.

	Partner region 1	Partner region 2
A. Lump sum amount for mobilities	18,000	15.000,00
• Staff costs	14,795	20.000,00
• Subcontracting	10,900	10.000,00
• Equipment		
• Other direct costs	14,100	10.000,00
B. Total non-mobility project costs	39,795	40.000,00
Total project costs (A+B)	57,795	55.000,00
Total grant amount (A+ max 75% of B)	43,000	40.000

**Annex to 2012 Comenius Partnership Application Form – LLP reference tables**

The tables below should be used when filling the 2012 Comenius Partnership application form. Whenever a field in the application form refers to a table, the options available for filling the field can be found in the tables below. If a code is provided, please type in both the code and the description.

A. National Agencies

AT1	Austria
BE1	Belgium German-speaking community
BE2	Belgium French-speaking community
BE3	Belgium Dutch-speaking community
BG1	Bulgaria
CH1	Switzerland
CY1	Cyprus
CZ1	Czech Republic
DE3	Germany
DK1	Denmark
EE1	Estonia
ES1	Spain
FI1	Finland
FR1	France
GR1	Greece
HR1	Croatia
HU1	Hungary
IE	Ireland
IS1	Iceland
IT2	Italy
LI1	Liechtenstein
LT1	Lithuania
LU1	Luxembourg
LV1	Latvia
MT1	Malta
NL1	Netherlands
NO1	Norway
PL1	Poland
PT1	Portugal
RO1	Romania
SE1	Sweden
SI1	Slovenia



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SK1	Slovakia
TR1	Turkey
GB1	United Kingdom

B. Languages

BG - Bulgarian
CS - Czech
DA - Danish
DE - German
EN - English
ET - Estonian
FI - Finnish
FR - French
GA - Irish
EL - Greek
HU - Hungarian
IT - Italian
LV - Latvian
LT - Lithuanian
MT - Maltese
NL - Dutch
PL - Polish
PT - Portuguese
RO - Romanian
SK - Slovak
SL - Slovenian
ES - Spanish
SV - Swedish

C. Type of organisation

ASC-ADLear – Adult learners association
ASC-LCA – Local community association
ASC-PAR – Parents' Association
ASC-PUP – Pupils' Association
ASC-RESEUI – Association of professors and researchers specialising in European Integration



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ASC-SCH – Schools association
ASC-STD – Students Association
ASC-TCH – Teachers Association
ASC-TRNee – Trainee Association
CONS-CNST - Consultancy
CONS-CSLL - Counselling
CONS-GUID – Centre for vocational training and guidance
CONS-INF – Body providing guidance and information on Lifelong Learning
EDU-ADLT – Adult education provider
EDU-COMP – Company training department
EDU-HE – Non-university higher education
EDU-HEIVoc – Vocational training institute tertiary level
EDU-InISrvTr – Institution for In-Service Teacher Training
EDU-InTTr – Institution for Initial Teacher Training
EDU-LIB - Library
EDU-SCHArt – Secondary art education
EDU-SCHNur – Pre-primary school
EDU-SCHPrm – Primary school
EDU-SCHSec – General secondary school
EDU-SCHVoc – Vocational or technical secondary school
EDU-SpNeed – Establishment for learners/ pupils with special needs
EDU-UNIV – University or higher education institution
EDU-VET – Vocational training centre or organisation
ENT-BC – Broadcasting company
ENT-ChCom – Chambers of Commerce
ENT-CHCrft – Chambers of Craft
ENT-CHInd – Chambers of Industry
ENT-COMPser – Company (Services)
ENT-FIN – Financing body
ENT-Large – Large enterprise (> 500 employees)
ENT-PBL - Publisher
ENT-Prof – Professional associations
ENT-SME – Small and medium sized enterprises
ENT-TRD – Trade organisation
ENT-UNION – Social partners (e.g. trade unions)
NFP-ASC – Non-profit association

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NFP-CULT – Cultural association (e.g. museum, art gallery)
NFP-FND - Foundation
NFG-NET – European Network
NFP-NGO – Non-profit non-governmental organisation
NFP-VOL – Non-profit organisation active in the field of voluntary work
OTH - Other
PUB-COMP – Public company
PUB-HSP - Hospital
PUB-LOC – Public authority (local)
PUB-MUS - Museum
PUB-NYC – National Youth Council
PUB-REG – Public authority (regional)
PUB-NAT – Public authority (national)
RES-HE – Higher education research centres
RES-NFP – Non-profit research institutions
RES-PRV – Private research centres
RES-PUB – Public research centres (not higher education)

D. Topics

TOPIC-1 - Active citizenship
TOPIC-2 - Addressing target group with special needs
TOPIC-3 - Artistic education (also including Arts, Crafts and Music)
TOPIC-4 - Assessment, certification, valuing learning
TOPIC-5 - Basic skills
TOPIC-7 - Combating failure in education
TOPIC-8 - Comparing educational systems
TOPIC-9 - Consumer education
TOPIC-10 - Cultural heritage
TOPIC-11 - Development of training courses
TOPIC-12 - Education of specific target groups (children of occupational travellers, migrants, Roma)
TOPIC-14 – Educational institution management
TOPIC-15 – Environment/ sustainable development
TOPIC-16 – Ethics, religions, philosophy
TOPIC-17 – European citizenship and European Dimension
TOPIC-18 – European Project management



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TOPIC-19 – Family/ parent education
TOPIC-20 – Fight against racism and xenophobia
TOPIC-21 – Foreign language teaching and learning
TOPIC-22 – Gender issues, equal opportunities
TOPIC-23 – Career guidance & counselling
TOPIC-24 – Health education
TOPIC-25 –New technologies, ICT
TOPIC-26 – Inclusive approaches
TOPIC-27 – Intercultural education
TOPIC-28 – Intergenerational learning/learning in later life/senior citizens
TOPIC-29 – Learning about European countries
TOPIC-30 –Learning opportunities for people at the risk of social marginalisation
TOPIC-31 – Physical education and sports
TOPIC-34a – Methods to increase pupil motivation
TOPIC -34b – Methods to increase students motivation
TOPIC-35 - Other
TOPIC-36 – Pedagogy and didactics
TOPIC-37 – History and social science
TOPIC-38 – Pedagogy of environmental pedagogy
TOPIC-39 – Media and communication
TOPIC-40 – Pedagogy for less widely taught and less used languages (LWULT)
TOPIC-41 – Mathematics
TOPIC-42 – Natural sciences
TOPIC-43 – Pedagogy of science and technology
TOPIC-44 – Pedagogy of special needs education
TOPIC-47 – Quality and evaluation of education
TOPIC-48 – Quality assurance strategies/ indicators and benchmarks
TOPIC-49a – Raising pupils achievements
TOPIC-49b – Raising students achievements
TOPIC-50 – Regional identity
TOPIC-51 – School cooperation with local community
TOPIC-52 – School management, school autonomy
TOPIC-53 – Second chance education
TOPIC-54 – Social integration/ exclusion
TOPIC-56 – Strategies for learning communities



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TOPIC-57 – Strategies for stimulating demand for learning
TOPIC-59 – Training for inspectors
TOPIC-60 – Violence at school – peace education
TOPIC-61 - Volunteering
TOPIC-63 – Development of common training contents and concepts
TOPIC-64 – Economics, business, industry and commerce
TOPIC-65 – Geography
TOPIC-68 – Recognition of non-formal and informal learning
TOPIC-69 – Reinforcing links between education and working life
TOPIC-71 – Vocationally oriented language learning (VOLL)

E. Mobility action types

COM-4M-S (minimum 4 mobilities) – short distance
COM-4M-L (minimum 4 mobilities) – long distance
COM-8M-S (minimum 8 mobilities) – short distance
COM-8M-L (minimum 8 mobilities) – long distance
COM-12M-S (minimum 12 mobilities) – short distance
COM-12M-L (minimum 12 mobilities) – long distance
COM-24M-S (minimum 24 mobilities) – short distance
COM-24M-L (minimum 24 mobilities) – long distance

F. National lump sum amounts

Country of participating organisation	COM-4M		COM-8M		COM-12M		COM-24M	
	≤ 300 km	>300 km	≤ 300 km	>300 km	≤ 300 km	>300 km	≤ 300 km	>300 km
BE(fr)- Belgique	2.000	3.600	4.000	7.200	5.000	10.000	10.000	20.000
BE(nl) – België	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
BE(de) – Belgien	1.600	4.000	3.200	8.000	4.000	10.000	8.000	20.000
BG- Balgarija	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
CH - Switzerland	2000	3000	4000	6000	5000	8000	9000	16000
CZ – Česká republika	2.000	4.000	4.000	8.000	5.000	10.000	9000	18000
DK – Danemark	1.600	3.000	3.000	6.500	5.000	10.000	10.000	19.000
DE – Deutschland	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
GR – Ellas	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
EE – Eesti	1.600	3.000	3.200	6.000	4.800	9.000	9.600	18.000
ES- España	1.800	3.200	3.600	6.400	4.500	9.000	9.000	18.000
FR – France	1.500	3.000	2.500	5.000	4.000	8.000	10.000	20.000



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PARTNERSHIPS**

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IE – Eire / Ireland	2.000	4.000	4.000	8.000	5.000	10.000	10.000	18.000
IT – Italia	2.000	3.000	4.000	6.000	5.000	7.500	10.000	15.000
CY – Kypros	NA	4.000	NA	8.000	NA	10.000	NA	20.000
LV – Latvija	2.000	3.200	4.000	6.400	5.000	9.600	10.000	19.200
LT - Lietuva	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
LUX – Luxembourg	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
HR - Croatia	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
HU – Magyarország	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
MT – Malta	NA	3.600	NA	7.300	NA	9.500	NA	19.000
NL – Nederland	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
AT – Österreich	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
PL – Polska	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
PT – Portugal	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
RO – Romania	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
SI – Slovenia	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
SK – Slovenská republika	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
FIN – Suomi / Finland	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
SE – Sverige	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
UK- United Kingdom	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
IS – Island	NA	4.000	NA	8.000	NA	10.000	NA	20.000
LI – Liechtenstein	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
NO – Norge	2.000	4.000	4.000	8.000	5.000	10.000	10.000	20.000
TR – Türkiye	1.800	3.600	3.600	7.200	4.500	9.000	9.000	18.000